

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

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GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

PLAN, DEV. & TRANS. COMMITTEE

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, April 26, 2010

Approx. 6:30 p.m. (To follow Land Con mtg.)

Auditorium, UW Extension Center

1150 Bellevue Street

- I. Call Meeting to Order.
 - II. Approve/Modify Agenda.
 - III. Election of Chair.
 - IV. Election of Vice Chair.
 - V. Set date and time for regular meetings.
 - VI. Approve/Modify Minutes of the March 22, 2010.
1. Review minutes of:
 - a. Solid Waste Board (February 15, 2010).

Communications

2. Communication from Supervisor Scray re: With fears of revenue from the State and Federal sources being cut, I am asking each Department Head to decide ahead of time where they could cut another 10%, if needed, while doing their budget process. This may include mandated services that department heads feel are not beneficial to County and the penalties are not severe.
Held for 30 days.

Register of Deeds

3. Budget Status Financial Report for January & February, 2010.
4. 2009 Annual Report.

Highway

5. March 2010 - Budget to Actual Reports.
6. Discussion and possible action re: WI Hwy 29 and Cty Rd EA connectivity determination options 1-4.
7. Director's Report.

Highway/Planning Commission

8. Updates on CTH GV (standing item).

Planning and Land Services

Land Information – No Agenda Items.

Planning Commission

9. Budget Status Financial Report for February & March, 2010.

Property Listing

10. Budget Status Financial Report for February & March, 2010.

Zoning

11. Budget Status Financial Report for February & March, 2010.
12. Resolution re: Authorizing an Application for a Lake Protection and Ordinance Development Grant from the Wisconsin Department of Natural Resources.
13. Grant Application Review (#10-08): Lake Management Protection and Ordinance Development Grant.

Airport

14. Airport Marketing RFP Results/Approval.
15. Airport Budget Status Financials for February 2010.
16. Director's Report.
17. A closed session pursuant to sec. 19.85(1)(e), Wis. Stats., to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. -- Airport Gift Shop contract.

Public Safety/Late Communication

18. Discussion re: Placement of Wind Turbines and the impact on Microwave Radio Links. *Referred from March County Board.*

Port & Solid Waste No agenda items.

UW-Extension No agenda items.

Other

19. Audit of bills.
20. Such other matters as authorized by law.

Bernie Erickson, Chair

Attachments

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Word97/agendas/plandev/April26_2010.

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, March 22, 2010 in Room 161 of the AG & Extension Center, 1150 Bellevue Street, Green Bay, WI

Present: Norb Dantine, Bernie Erickson, Mike Fleck, Dan Haefs, Dave Kaster
Also Present: Tom Hinz, Jayme Sellen, Tom Miller, Judy Knudsen, Chuck Larscheid, Brian Lamers, Chuck Lamine, Peter Schleinz, Jack & Donna Hill, Attorney John Hager

- I. **Call Meeting to Order:**
The Meeting called to order by Chairman Bernie Erickson 6:44 p.m.
- II. **Approve/Modify Agenda:**

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to approve the agenda. MOTION APPROVED UNANIMOUSLY
- III. **Approve/Modify Minutes of Regular Meeting of February 22, 2010:**

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY
1. **Review Minutes of:**
- a. Harbor Commission (February 8, 2010)
 - b. Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee (November 11, 2009)
 - c. Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee (February 25, 2009)
 - d. Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision Subcommittee (January 28, 2010)
 - e. Transportation Coordinating Committee (December 14, 2009)
 - f. Transportation Coordinating Committee (March 8, 2010)

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to suspend the rules and receive and place on file items 1 a, b, c, d, & e together. MOTION APPROVED UNANIMOUSLY

Questions relative to the concept of RTA (Retail Transit Authority) were raised by Chairman Erickson, specifically the perception that it would raise taxes and/or create a new tax, that under the current proposal funding for transit systems would be removed from the property tax bill and would be replaced with a sales tax, etc. Erickson asked that the Transportation Coordinating Committee make a presentation to this committee. Jayme Sellen, who sits on that committee, agreed to follow-up and schedule such a presentation.

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file 1f. MOTION APPROVED UNANIMOUSLY

Airport:

2. **Communication from Jack Hill:**

Jack & Donna Hill, along with their attorney, John Hager, addressed the committee relative to a request by the Hills for relief from their contract with managing the News & Gift Concession area at the Austin Straubel Airport. Jack Hill explained that because of less air traffic and people coming through the airport, their sales have greatly decreased. Donna Hill also indicated that many products previously sold have not been approved for sale since the 911 incident.

An information sheet was distributed by Attorney Hager and is attached. This sheet shows a comparison of the 2010 Minimum Annual Guarantee (MAG) based on 2009 gross receipts, with that of the restaurant and car rental.

Supervisor Haefs asked that the item be held for a month and discussed in Closed Session in April, stating he would like specific numbers and more pertinent information from the Hills.

Motion made by Supervisor Kaster and seconded by Supervisor Haefs to bring back specific terms of the agreement between the Hills and the Airport at the April meeting, and that Mr. Hill's request be in writing.

MOTION APPROVED UNANIMOUSLY

3. **Budget Status Report for December 30, 2009:**

Airport Director, Tom Miller, reported that at year-end, airport expenses were approximately \$1 million below budget and revenue approximately \$2 million under budget. Project contributed capital was below budget due to a late start; and concessions were below anticipated levels for the year, Miller reported.

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

UW-Extension:

4. **Financials for December 2009 (provided at meeting):**

An updated financial report was distributed by Judy Knudsen. She indicated that all budget categories are in line for this time of the year.

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY

5. **Director's Report:**

Ms. Knudsen distributed a brochure highlighting UW-Extension upcoming events, along with articles on Poverty Simulation, Emerald Ash Borer, High Tunneling Farming, etc. (see attached) She indicated that results of the Food Security Survey will be available in May.

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Port & Solid Waste:

6. **Resolution re: Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program:**

Chuck Larscheid explained that this resolution describes the three-year Harbor Development Statement of Intentions which are in the best interest of the Port of Green Bay. Projects were highlighted as included in packet material.

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY

7. **Port Area Budget Status Report for December 31, 2009:**
Larscheid stated that both the Port Area and Solid Waste Area Budget Status Reports are not accurate and will be re-submitted to this committee.
8. **Solid Waste Area Budget Status Report for December 31, 2009:**
See above (#7)

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to receive and place on file #7 & 8. MOTION APPROVED UNANIMOUSLY

9. **Director's Report:**
Chuck Larscheid highlighted the following activities during the last reporting period:
 - Meeting was held with Alliance Energy regarding commitment of waste
 - Working on agreement with Oneida Waste Gas Program. A letter of agreement has been drafted regarding zoning approval and impact on Brown County
 - Possible funds may be available for Fox River dredging navigation
 - The Port has received funds through the Harbor Assistance Program for Cat Island outer harbor dredging. A meeting will be held with the DNR to discuss options.

Chuck Larscheid indicated that he has been named by the Governor to serve on a recycling counsel.

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY

Highway:

10. **Initial Resolutions Authorizing the Issuance of Not to Exceed \$21,265,000 Corporate Purpose General Obligation Bonds for Brown County, Wisconsin in one or more series at one or more times:**

- a. **Highway Dept – General Obligation Bonds in an Amount Not to Exceed \$9,040,000:**

These bonds will be used for the purpose of paying the cost of highway improvements on CTH-EA, CTH-GV, CTH-JJ, CTH-U, CTH-F, CTH-J, CTH-G, and CTH-S.

Motion made by Supervisor Haefs and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY

11. **Ordinance re: Revision of Speed Zone on CTH G Town of Ledgeview, Brown County, State of Wisconsin:**

A traffic and engineering investigation has determined that the maximum permissible speed on said highway should be reduced from 50 mph to 45 mph effective 4/21/10.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to approve reduction of speed on CTH G Town of Ledgeview, from 50 mph to 45 mph. MOTION APPROVED UNANIMOUSLY

12. **Report of Foreman and Supervisor Position:**
Brian Lamers reported that he is working with HR to post these positions both internally and externally.

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY

13. **February, 2010 Budget to Actual Reports:**

Motion made by Supervisor Haefs and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

14. **Director's Report:**

Mr. Lamers reported that the department is presently working on various crack sealing/patching projects, taking down snow fencing, and involved with various seasonal work projects. During the next month, he will be attending Town and Village meetings relative to windmill discussion.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to receive and place on file. MOTION APPROVED UNANIMOUSLY

Highway/Planning Commission:

15. **Updates on CTH GV (standing item):**

Motion made by Supervisor Haefs and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Planning & Land Services:

Land Information- No Agenda Items

Planning Commission

16. **Summary of Annual Report submitted to the Wisconsin Department of Natural Resources related to Brown County Municipal Storm Water System (MS4) Permit:**

Chuck Larscheid and Peter Schleinzh highlighted the memo included in packet material relative to municipal separate storm water system (MS4) permit 2009, stating that the primary areas affected by the permit in Brown County are county highways. The annual report addresses efforts and designates goals for the next year in ten specific areas including public education & outreach, public involvement & participation, illicit discharge & elimination, construction site pollution control, post construction storm water management, pollution prevention, storm water quality management, MS4 Map, etc, along with an annual report and re-application for permit coverage.

**Motion made by Supervisor Haefs and seconded by Supervisor Kaster to receive and place on file.
MOTION APPROVED UNANIMOUSLY**

17. **Budget Status Financial Report for December 31, 2009:**

All expenditures finished the year at or below the annual budget allocation. While overall revenue was slightly below budget, it was more than offset by reductions in expenditures.

**Motion made by Supervisor Dantine and seconded by Supervisor Haefs to receive and place on file.
MOTION APPROVED UNANIMOUSLY**

Property Listing

18. **Budget Status Financial Report for December 31, 2009:**

Zoning

19. **Budget Status Financial Report for December 31, 2009:**

Register of Deeds:

20. **Budget Status Financial Report for December 31, 2009:**

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to receive and place on file #'s 18, 19, & 20.

MOTION APPROVED UNANIMOUSLY

20a. **Communication from Supervisor Knier re: Examine the fee structure for trailer parks in Brown County. Adjust fees allowing for vacant slots:**

Motion made by Supervisor Haefs and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

20b. **Communication from Supervisor Scray re: With fears of revenue from State and Federal sources being cut, I am asking each Department Head to decide ahead of time where they could cut another 10%, if needed, while doing their budget process. This may include mandated services that department heads feel are not beneficial to County and the penalties are not severe.**

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to hold for 30 days. MOTION APPROVED UNANIMOUSLY

Other:

21. **Audit of Bills:**

Motion made by Supervisor Haefs and seconded by Supervisor Kaster to approve payment of bills. MOTION APPROVED UNANIMOUSLY

22. **Such Other Matters as Authorized by Law:**

The April meeting will be held at the UW-Extension building in Donovan Hall to accommodate public who are expected to discuss the wind turbine issue in Brown County. A request was made to place it at the end of the agenda.

Also in closed session, will be the Jack Hill/Airport issue.

Motion made by Supervisor Haefs and seconded by Supervisor Dantine to adjourn at 9:20 p.m. p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

APPROVED

4.19.10

CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **February 15, 2010**, 1:30 p.m., at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI.

1. Call to Order – meeting was called to order by Chair Strenski 1:30pm.

2. Roll Call

Present: Mike Strenski, Chair
Jim Rasmussen, Vice-Chair
Chuck Rhyner
Norb Dantine
Mike Fleck
Bud Harris
John Katers
Dawn Goodman

Excused: Allison Swanson

Also Present: Charles Larscheid, Brown County Port & Solid Waste Dept.
Chad Doverspike, Brown County Port & Solid Waste Dept.
Wess Damro, Brown County Port & Solid Waste Dept.
Chris Anderson, Foth

3. Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantine and seconded by Mike Fleck. Unanimously approved.

4. Approval/Modification – Meeting Minutes January 18, 2010

A motion to approve the January 18, 2010 minutes as amended was made by Norb Dantine and seconded by Jim Rasmussen (Mike Strenski declined serving on the Negotiating Committee for the OSGC as indicted in Agenda Item #7). Unanimously approved.

5. Port & Solid Waste Consulting Services Project #1387 RFP – Request for Approval

Staff distributed information on the 7 engineering firms that responded to the RFP for P&SW consulting services. This contract is a 3-year retainer with two 1-year extensions. The current contract with Foth ends in February 2010. Although put out as one contract in previous years, staff put out the environmental monitoring as a separate contract. Annually P&SW incurs approximately \$70,000 to \$100,000 in consulting fees. A scoring committee made up of Mike Strenski, Chad Doverspike, Chuck Larscheid. The Brown County Purchasing Department worked on the cost part of the RFP. Foth scored the highest with an 8.65 points out of a possible 10 points. The scoring categories were based on: experience, organization, qualifications, cost, scope of services and references. Each committee member scored each firm individually and then as a group came to a consensus. If approved by SWB, PD&T and the County Board the new contract would take effect in mid-April. **A motion to approve the committee's recommendation was made by Mike Fleck and seconded by Norb Dantine. Unanimously approved.**

6. Port & Solid Waste Environmental Monitoring Project #1397 Quote – Update

As noted above, environmental monitoring has been put out separately from consulting services. This time the sampling, the environmental monitoring, analytical and reporting services were put out as a quote rather than included in the rfp. A handout of the results was distributed. Because it is a quote, the lowest qualified responder must be chosen. Therefore, MSA out of Baraboo, Wisconsin, was awarded the contract for three years with possible two 1-year extensions. MSA quoted \$48,420 annually. Currently Foth is performing this work for Brown County and an annual cost of approximately \$55,000. Staff believes MSA is qualified and certified to perform these services. The contract is for monitoring at all Brown County sites including BayPort CDF. No further approval is needed and the contract will take effect March 1, 2010.

7. Director's Report

- *Greenhouse Gas Monitoring Report Requirements*

EPA requirements have been mandated on all solid waste disposal facilities effective March 31, 2010. Currently Brown County is in compliance with the new rules. Flow meters with data loggers already provide continuous monitoring as well as the gas chromatograph at the East Landfill provides continuous monitoring of the methane. The only other item needed to meet EPA requirements is to connect a moisture contact at both landfills for approximately \$1300 for each. Reporting is required annually based on information taken monthly but as an annual total.

- *Oneida 7 Gen Waste Project*

PD&T approved the the Solid Waste Board's request for P&SW staff to negotiate with Oneida. County Board approval is still needed but staff does not anticipate any problems with getting that approval. The internal working group of Mike Fleck and John Katers Chad Doverspike Bernie Erickson and Chuck Larscheid met with the Oneida Group and indicated that once approval is received, staff would like information available such as a feasibility study, financial performance, etc. There is general acceptance from Winnebago County and Outagamie County regarding Brown County's talks with Oneida on this project and how it affects the Tri-County Agreement. Information on another waste-to-energy project in the Milwaukee area was included in the agenda packet. Feedback from individuals already involved in waste-to-energy seems to indicate that the project is not as competitive with landfilling and relies on government support. Discussion ensued.

- *March Recycling Rebate*

The base rebate rate for our partner communities for single stream in January and February 2010 was at \$25 per ton; however the rate for March 2010 went up to \$45 per ton. Currently the markets are solid. Brown County anticipates reimbursement of \$284,000 (2/3rds reimbursement of fees paid and 1/3rd additional revenue) from the Tri-County single stream facility's first year of operation.

- *Vande Hei Farm Sale*

Staff has received approval to sell the Vande Hei property and Brown County Purchasing has researched the proper procedure for the sale. An appraisal of the property is being completed and staff is hopeful a sale can be completed by May 1, 2010. Staff noted that if the property is not sold by May 1, that perhaps the sale should be put on hold until fall in order to rent out the land for additional income and not interfere with the growing season.

8. Such Other Matters as Authorized by Law

- A tour of the former NEW Curative office and recycling area was given to the Solid Waste Board.
- The Board asked staff to comment on the status of the engines at the Gas-to-Energy facility. Staff indicated the engines are currently running at 74% every day, however, January revenue was down because of relay switch issues.
- Chris Anderson from Foth said he likes working with Brown County and thanked the RFP Scoring Committee and the Solid Waste Board for the recommendation.

9. Adjourn

A motion to adjourn was made by Norb Dantinne and seconded by Mike Fleck. Unanimously approved.

Mike Strenski, Chair
Solid Waste Board

Charles Larscheid, Director
Port & Solid Waste Department

Brown County
Register of Deeds
Budget Status Report

2/28/2010

	Annual Budget	YTD Actual
Salaries Personnel Services	\$ 471,684	\$ 65,993
Fringe Benefits	\$ 302,752	\$ 48,934
Operations & Maintenance	\$ 49,463	\$ 20,578
Utilities	\$ 3,600	\$ 319
Chargebacks	\$ 163,399	\$ 25,002
Contracted Services	\$ 16,500	\$ 1,582
Transfer Fees	\$ 450,000	\$ 60,553
Charges for Sales & Services	\$ 950,300	\$ 113,650
Property Taxes	\$ (392,902)	\$ (65,484)

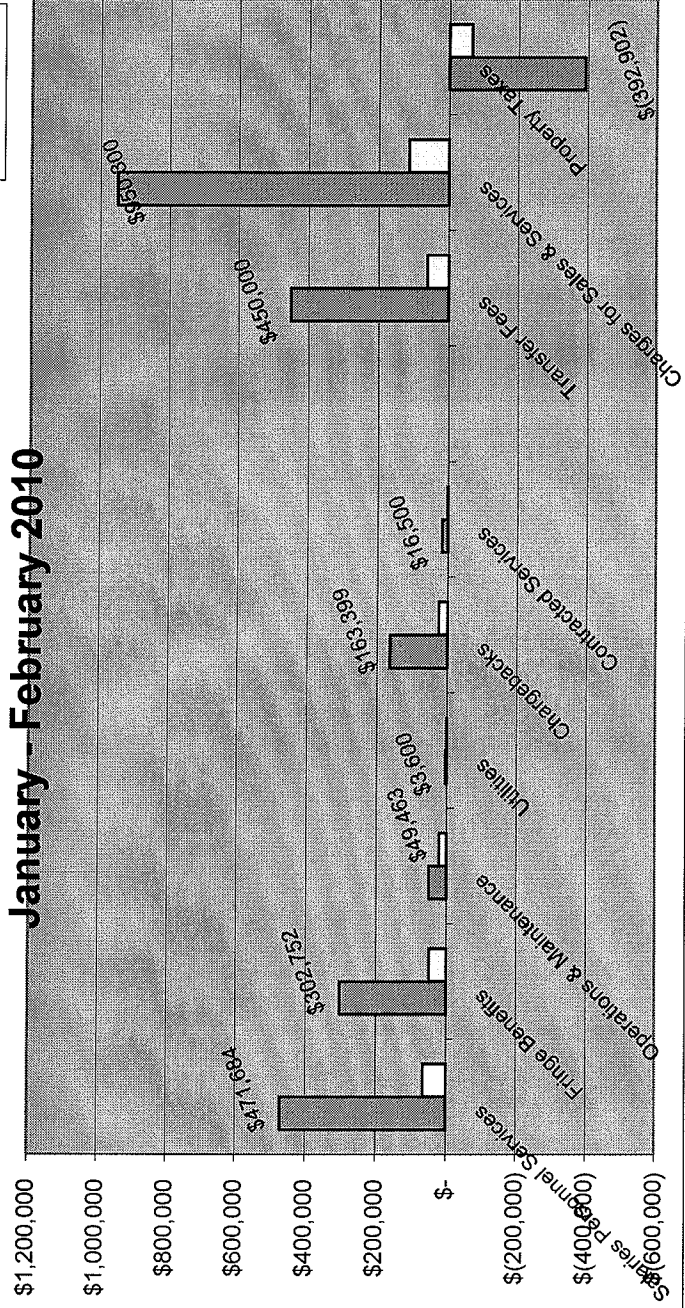
HIGHLIGHTS:

Cost categories are within budget.

Revenue received in excess of costs is returned to the General Fund. The revenue is dependent on the housing market, which has decreased activity since 2006.

**Register of Deeds -
January - February 2010**

■ Annual Budget
□ YTD Actual



REGISTER OF DEEDS
Brown County



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CATHY LINDSAY WILLIQUETTE CPM
Register of Deeds

April 2010

HONORABLE CHAIR AND MEMBERS
OF THE PLANNING & DEVELOPMENT COMMITTEE
& THE BROWN COUNTY BOARD OF SUPERVISORS

While real estate volume continued to decline in 2009 copy sales and recording fees continued to increase. The office recorded 57,568 real estate documents, which were 2,145 fewer than in 2008.

The office sold 37,102 copies of vital records which was 507 greater than 2008's volume of 36,595 copies and sold 59,653 miscellaneous reports and copies which was 11,770 more than what was sold in 2008.

During 2009, the office collected \$3,500,656 in fees of which \$1,853,881 was remitted to the State of Wisconsin for various programs and \$1,646,775 was retained in Brown County. The total cost to operate the Register of Deeds office in 2009 was \$1,013,856 (\$66,006 less than the cost to operate the office in 2008) leaving Brown County with a net gain of \$632,919.

During 2009, the Register of Deeds Office worked hard to fulfill its' mission and provide quality service in a timely manner.

2009 Highlights:

- ✓ **Birth records back scanned from 1981 - 1975 (21,824 records)**
- ✓ **Death and Marriage records back scanned from January 1, 2002 – July 31, 2002**
- ✓ **Created comprehensive catalog detailing location of books/records in storage**
- ✓ **Started redacting Social Security numbers from real estate documents**
- ✓ **40 Transactions recorded - each with property values of \$1,000,000 or more**

We look forward to your continued cooperation in fulfilling the goals of the Register of Deeds Office. You are invited to visit us to view our present accomplishments and discuss future goals or check us out at www.co.brown.wi.us/rod The 2009 Annual Report detailing revenues, expenses and statistics is attached for your further review.

Respectfully,

A handwritten signature in black ink, appearing to read "Cathy Williquette", is written over the word "Respectfully,".

Cathy Williquette, CPM
Register of Deeds

REVENUES & EXPENSES

Year ended December 31st

	Year 2009	% of Total	Year 2008	% of Total
Transfer Fees	\$1,951,131	56%	\$2,638,196	66%
Real Estate Recording Fees	\$1,044,256	30%	\$857,998	21%
Certified Copies	\$505,269	14%	\$499,535	13%

Total Revenues	\$3,500,656	100%	\$3,995,729	100%
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	Year 2009	% of Total	Year 2008	% of Total
Salaries & Fringe Benefits	\$766,700	76%	\$800,079	74%
Operation & Maintenance	\$41,489	4%	\$25,607	2%
Chargebacks	\$184,658	18%	\$234,526	22%
Utilities	\$3,639	0%	\$3,668	0%
Contracted Services	\$17,371	2%	\$15,983	1%
Outlay	\$0	0%	\$0	0%
Transfer Out	\$0	0%	\$0	0%
Total Expenses	\$1,013,857	100%	\$1,079,863	100%

Transfer to State of Wisconsin

	Year 2009	Year 2008
Transfer Fees	\$1,557,486	\$2,109,620
WLIB Land Records	\$114,032	\$100,064
Vital Record Surcharge	\$182,363	\$181,480
Total to State	\$1,853,881	\$2,391,164

TRANSFER TO COUNTY LIO

Transfer to LIO Fund	\$228,064	\$200,128
Transfer to Public Access Fund	\$57,016	\$50,032
Total to County LIO Fund	\$285,080	\$250,160
NET to County	\$347,838	\$274,542

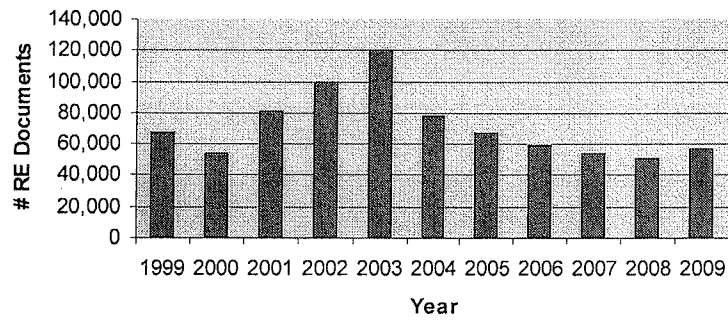
REGISTER OF DEEDS ANNUAL REPORT 2009

REAL ESTATE TRANSFER FEES	
STATE SHARE	\$1,557,486
COUNTY SHARE	\$389,371
DOR ADJUSTMENTS	\$4,274
ADJUSTED COUNTY SHARE	\$393,645
TOTAL TRANSFER FEES COLLECTED	\$1,951,131
COPY/MISC FEES	
STATE SHARE/CERTIFIED COPIES,EXPEDITE FEES	\$182,363
CD ROM	\$13,000
LAREDO ON-LINE ACCESS	\$103,913
REAL ESTATE COPIES, REPORTS, MISC RECORDS	\$57,907
CERTIFIED COPIES / Vital Records	\$147,778
OVERAGES	\$308
TOTAL COUNTY SHARE	\$322,906
TOTAL COPY FEES COLLECTED	\$505,269
REAL ESTATE RECORDING FEES	
STATE SHARE/LAND RECORDS FUND	\$114,032
COUNTY SHARE/LAND RECORDS FUND	\$228,064
COUNTY SHARE/PUBLIC ACCESS FUND	\$57,016
COUNTY SHARE (BALANCE)	\$645,144
TOTAL COUNTY SHARE	\$930,224
TOTAL REAL ESTATE FEES COLLECTED	\$1,044,256
GRAND TOTAL FEES COLLECTED	\$3,500,656
(LESS) STATE SHARE	\$1,853,881
TOTAL ADJUSTED REVENUE	\$1,646,775
(LESS) TOTAL EXPENDITURES	\$1,013,856
TOTAL REVENUE RETAINED FOR BROWN COUNTY	\$632,919
*TO COUNTY LAND RECORDS/PUBLIC ACCESS FUND	\$285,080
*SURPLUS TO COUNTY GENERAL FUND	\$347,839
GRAND TOTAL RETAINED FOR BROWN COUNTY*	\$632,919

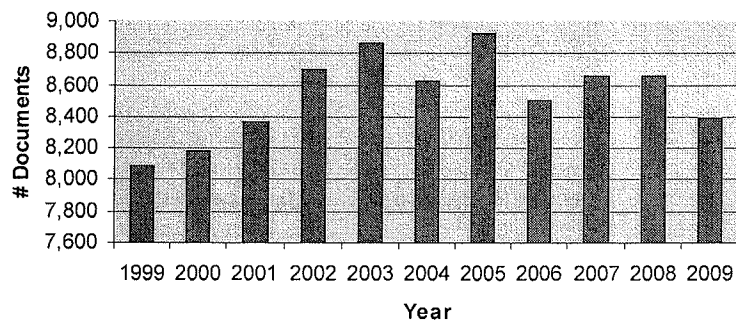
REGISTER OF DEEDS STATISTICS

DOCUMENTS FILED OR RECORDED WITHOUT FEES	2009	2008	DOCUMENTS ISSUED FOR FEES	2009	2008
BIRTH CERTIFICATES	4,739	4,697	BIRTH CERTIFICATES	13,191	12,891
DEATH CERTIFICATES	1,991	2,129	DEATH CERTIFICATES	18,897	19,374
DOMESTIC PARTNERSHIPS	60	N/A	DOMESTIC PARTNERSHIPS	123	N/A
MARRIAGE CERTIFICATES	1,562	1,548	MARRIAGE CERTIFICATES	4,891	4,330
MILITARY DISCHARGES	215	222			
AMENDMENTS ETC	40	57			
REPLACEMENT COPIES	2,655	2,676			
TOTAL	11,262	11,329		37,102	36,595
BACKSCANNED BIRTHS	20,703	29,806			
REAL ESTATE TRANSFER FORMS	6,111	6,462			
DOCUMENTS FILED OR RECORDED FOR FEES					
REAL ESTATE	45,959	43,438	R E COPIES	59,309	47,576
E-RECORDINGS	11,509	7,038	MISC DOC/REPORTS	112	58
			UNSUCCESSFUL SEARCHES	11	9
			CD ROM	26	27
			EXPEDITE SERVICE	195	213
TOTAL	57,468	50,476	TOTAL	59,653	47,883
GRAND TOTAL FILED/RECORDED/ REVIEWED/BACKSCANNED	95,544	98,073	GRAND TOTAL SOLD	96,755	84,478
REAL ESTATE IMAGES SCANNED	261,643	199,529			
4.5 avg pages per document					

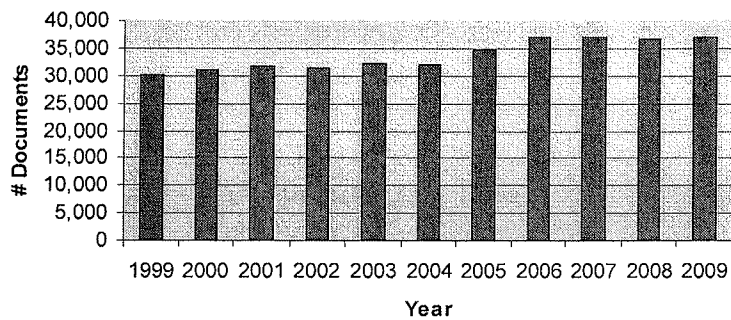
2009 Real Estate Documents Recorded



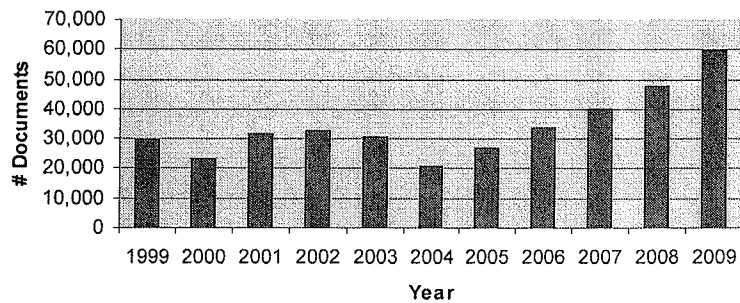
2009 Vital Records Filed



2009 Vital Records Copies Sold



2009 Misc. Reports & Copies Sold



Brown County Highway
Budget to Actual State Billing
2010

Maintenance	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used
0005-01-40	Admin Non Patrol Supervision			472.29										472.29	165,900.00	165,427.71	0.28%
0005-01-01	Roadway Asphalt Maintenance	4,103.87	4,358.11	1,962.16										10,424.14	161,100.00	150,675.86	6.47%
0005-01-03	Roadway Concrete Maintenance	8,835.82	17,511.41	8,675.15										35,022.38	212,300.00	177,277.62	16.50%
0005-01-04	Roadway Concrete Maintenance-I43	1,139.39	3,978.04	1,932.66										6,950.09	95,000.00	88,049.91	7.32%
0005-01-05	Roadway Shoulder Maintenance													-	30,000.00	30,000.00	0.00%
0005-01-06	Roadway Shoulder Maintenance-I43													-	5,000.00	5,000.00	0.00%
0005-01-31	Roadway Facility Maintenance	3,482.94	11,791.33	1,334.61										16,608.88	107,000.00	90,391.12	15.52%
0005-01-32	Roadway Facility Maintenance-I43	1,251.04	4,207.57	1,746.72										7,205.33	40,000.00	32,794.67	18.01%
0005-01-33	Roadside Vegetation	11,946.27	17,047.52	50,087.65										79,081.44	219,300.00	140,218.56	36.06%
0005-01-34	Roadside Vegetation-I43	3,760.35	3,163.46	1,737.54										8,661.35	79,800.00	71,138.65	10.85%
0005-01-07	RMN Routine Misc.		853.59	2,785.63										3,639.22	97,800.00	94,160.78	3.72%
0005-01-08	Routine Misc.-I43			468.88										468.88	76,600.00	76,131.12	0.61%
0005-01-11	Winter Maintenance	173,926.66	165,468.95	78,111.82										417,507.43	1,145,000.00	727,482.57	36.46%
0005-01-12	Winter Maintenance-I43	28,318.62	50,968.53	15,478.76										94,765.91	256,600.00	158,834.09	38.10%
0005-01-21	Routine Bridge	255.40	430.28	255.40										941.08	111,000.00	110,058.92	0.85%
0005-01-22	Routine Bridge-I43	456.86	297.70	255.40										1,009.96	95,000.00	93,990.04	1.84%
0005-01-24	Bridge-Lift		565.23	3,033.93										3,599.16	31,200.00	27,600.84	11.54%
0005-01-41	Admin Patrol Supervision	10,643.58	10,527.23	10,722.35										31,893.16	127,100.00	95,206.84	25.09%
0005-01-51	Local-DePere/Allouez/Ash/Mason	253.14	28.47	328.03										609.64	29,400.00	28,790.36	2.07%
0005-01-61	Sign Repairs	375.54	299.56	1,057.61										1,732.71	29,000.00	27,267.29	5.97%
0005-01-62	Sign Repairs-I43		163.97											163.97	6,000.00	5,836.03	2.73%
		248,749.48	291,660.95	183,346.59										723,757.02	3,080,100.00	2,356,342.98	23.50%

* Includes 3 payperiods

0005-08-20	Traffic Signing	110.73	830.83	55,338.46										56,280.02	-	(56,280.02)	
0005-08-10	Pavement Marking																
0031-01-31	Kewaunee County-Culvert Steaming																
0038-01-51	Marquette Bridge																
0005-83-81	Security Fence																
0015-01-24	Door County			2,292.85										2,292.85	-	(2,292.85)	
0005-83-41	Shoulder Surface																
0005-83-14	Asphaltic repair																
0070-01-11	Winnebago Co-Haul Salt																
0044-83-11	Ouegamie Bridge Decks																
0005-83-15	Asphaltic repair																
		110.73	830.83	57,631.31										58,572.87	-	(58,572.87)	
Total		248,860.21	292,491.78	240,977.90										782,329.89	3,080,100.00	2,297,770.11	

Construction		January	January	January	January	January	January	January	January	January	January	January	January	Total	Contract
0077-03-00	Misc Damage Claims	38,037.42	43,048.82											81,086.24	
0077-03-33	Misc Damage Claims-I43 Fire														
1211-18-71	Shoulder Preparation		226.31											226.31	5,000.00
4075-32-60	Crack Filling-STH 96														
1150-42-60	Bird Netting														
0015-01-24	Door County Lift Bridge		418.03											418.03	
0072-40-36	29-Traffic Control														
0092-43-03															
1480-08-78															
1133-06-00															
Total		38,037.42	43,693.16	1,035.59										1,035.59	
		286,897.63	336,184.94	242,013.49										865,096.06	

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
COUNTY MAINTENANCE COSTS

CTH MAINTENANCE-2010

BUDGET		23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	30-Oct-10	31-Oct-10	27-Nov-10	31-Dec-10	Percentage of Budget
SUMMER														
Surface Maint	5331-100-11	40,214	108,107	222,368	-	-	-	-	-	-	-	-	-	30.05%
Shoulder Maint	5331-100-12	-	148	1,762	-	-	-	-	-	-	-	-	-	0.65%
Mowing and Brush	5331-100-13	5,962	10,449	10,607	-	-	-	-	-	-	-	-	-	5.05%
Guard Fence/Safety	5331-100-14	1,570	1,835	2,164	-	-	-	-	-	-	-	-	-	6.18%
Drain/Culverts/Brdg	5331-100-15	-	2,676	7,256	-	-	-	-	-	-	-	-	-	2.42%
Trash Pickup	5331-100-16	273	652	14,673	-	-	-	-	-	-	-	-	-	4.89%
Total		48,019	123,867	258,830	-	-	-	-	-	-	-	-	-	13.95%
WINTER														
Drift Prevention	5331-200-21	961	1,945	7,520	-	-	-	-	-	-	-	-	-	6.84%
Storage		20,000	20,000	20,000	-	-	-	-	-	-	-	-	-	100.00%
Apply Chloride	5331-200-23	41,778	139,489	142,009	-	-	-	-	-	-	-	-	-	37.37%
Blading & Plowing	5331-200-24	146,251	311,027	387,838	-	-	-	-	-	-	-	-	-	40.83%
Total		208,990	472,461	557,367	-	-	-	-	-	-	-	-	-	38.18%
MAINT SURFACING														
Engineering	5331-400	21,203	44,374	74,622	-	-	-	-	-	-	-	-	-	28.16%
Signing	5331-701	18,383	39,849	69,312	-	-	-	-	-	-	-	-	-	30.81%
Traffic Signal Mt	5331-702	2,678	7,882	19,895	-	-	-	-	-	-	-	-	-	19.90%
Pavement Marking *	5331-100-19	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Total		299,273	688,433	980,026	-	-	-	-	-	-	-	-	-	23.67%

*Paint supplies for county get turned in at year end ESTIMATE

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
SHOP AND BUILDING COSTS

OPERATION OF SHOP-2010			BUDGET		23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	30-Oct-10	27-Nov-10	31-Dec-10	Percentage of Budget	
Indirect Labor	5323-300	240,000	15,562	33,078	52,586	-	-	-	-	-	-	-	-	-	-	-	21.91%	
Training	5323-301	10,000	-	-	72	-	-	-	-	-	-	-	-	-	-	-	0.72%	
Shop Supplies	5323-302	94,000	664	9,858	15,452	-	-	-	-	-	-	-	-	-	-	-	16.44%	
Shop Tools	5323-303	21,000	-	1,675	4,321	-	-	-	-	-	-	-	-	-	-	-	20.58%	
Tool Allow	5323-304	15,000	4,426	4,426	4,806	-	-	-	-	-	-	-	-	-	-	-	32.04%	
First Aid/Safety	5323-305	18,000	-	126	1,447	-	-	-	-	-	-	-	-	-	-	-	8.04%	
Maint Shop Equip	5323-307	10,000	273	1,457	2,821	-	-	-	-	-	-	-	-	-	-	-	28.21%	
Telephone	5323-310	7,000	13	115	659	-	-	-	-	-	-	-	-	-	-	-	9.41%	
Service Truck		55,000	X	4,400	8,800	13,750	-	-	-	-	-	-	-	-	-	-	25.00%	
Credits		(12,000)		-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Depreciation		15,000	X	1,200	2,400	3,750	-	-	-	-	-	-	-	-	-	-	0.00%	
Stockroom Credit	5323-900	(10,000)		(2,826)	(5,494)	(6,880)	-	-	-	-	-	-	-	-	-	-	25.00%	
Total		463,000		23,712	56,441	92,784	-	-	-	-	-	-	-	-	-	-	68.80%	
			25% X estimate															20.04%
OPERATION OF BUILDINGS																		
Indirect Labor	5327-701	76,000	36	395	395	-	-	-	-	-	-	-	-	-	-	-	0.52%	
Cleanup/Lockup	5327-702	60,000	2,403	4,725	7,584	-	-	-	-	-	-	-	-	-	-	-	12.64%	
Cleaning Supplies	5327-703	9,500	-	-	316	-	-	-	-	-	-	-	-	-	-	-	3.33%	
Bldg Mt-Labor	5327-704	90,000	7,616	18,294	29,494	-	-	-	-	-	-	-	-	-	-	-	32.77%	
Bldg Mt-Material	5327-705	80,000	400	3,875	9,481	-	-	-	-	-	-	-	-	-	-	-	11.85%	
Bldg Mt-Machinery	5327-711	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Heat	5327-708	95,000	7,600	13,311	17,181	-	-	-	-	-	-	-	-	-	-	-	18.09%	
Light/Power	5327-709	45,000	360	4,240	5,388	-	-	-	-	-	-	-	-	-	-	-	11.97%	
Water	5327-710	9,000	720	370	731	-	-	-	-	-	-	-	-	-	-	-	8.12%	
Fire Protection	5327-712	4,500	360	360	360	-	-	-	-	-	-	-	-	-	-	-	8.00%	
Salt Storage Cr.		(20,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Credit Building Admin		(22,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Credit-State/Co		(90,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Depreciation	5327-706	110,000	X	8,800	17,600	27,500	-	-	-	-	-	-	-	-	-	-	25.00%	
Insurance	5327-707	8,000	X	640	1,280	2,000	-	-	-	-	-	-	-	-	-	-	25.00%	
Admin/Eng/Traf Cr	(28,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!	
Electrician/w credit at	5327-713	60,000		2,715	4,748	6,766	-	-	-	-	-	-	-	-	-	-	11.28%	
Total		518,000		31,650	69,198	107,196	-	-	-	-	-	-	-	-	-	-	20.69%	

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
MACHINERY EXPENSE

OPERATION OF MACHINERY-2010

		23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	1-Nov-10	29-Nov-10	31-Dec-10	Percentage of Budget
	BUDGET													
Gasoline	5324-10	30,000												
Diesel Fuel	5324-11	694,500	1,674	4,191	6,534									21.78%
Kerosene	5324-12	2,000	45,808	108,838	141,515									20.38%
Motor Oil	5324-20	25,000	1,883	2,984	4,733									6.00%
Grease	5324-21	5,000	373	885	1,175									18.93%
Anti-Freeze	5324-22	3,000	279	452	493									23.50%
Repair Labor	5324-30	850,000	52,541	119,396	177,929									16.43%
Repair Material	5324-40	600,000	15,525	80,249	127,142									20.93%
Iron	5324-41	20,000	13	406	890									21.19%
Equip Paint	5324-42	8,500	191	779	1,067									4.45%
Tire/Tubes	5324-50	50,000	4,405	8,281	9,133									12.55%
Batteries	5324-51	7,000	598	547	622									18.27%
Equip Rental	5324-70	70,000												8.89%
Overhead	XX	981,000	78,480	156,960	245,250									0.00%
Depreciation	XX	680,000	54,400	108,800	170,000									25.00%
Insurance	XX	44,000	3,520	7,040										25.00%
Total		4,070,000	259,690	599,928	886,603									0.00%
														21.78%

Estimate Budget Target 25%

XX Estimate

Revenue	4,070,000	275,302	695,061	888,824	-	-	-	-	-	-	-	-	-	-
Estimated Gain (Loss)		15,612	95,133	2,221	-	-	-	-	-	-	-	-	-	-

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
ADMIN/SUPERVISION

ADMINISTRATION/SUPERVISION 2010

BUDGET		20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	1-Nov-10	29-Nov-10	31-Dec-10	Percentage of Budget
ADMINISTRATION													
Office Salaries	5311-101	331,600	41,415	-	-	-	-	-	-	-	-	-	19.51%
Travel-Staff	5311-102	600	290	-	-	-	-	-	-	-	-	-	51.33%
Office Supplies	5311-104	6,000	-	-	-	-	-	-	-	-	-	-	0.00%
Postage	5311-106	3,000	-	-	-	-	-	-	-	-	-	-	0.00%
Machine Mt/Deprec	5311-107	5,000	800	-	-	-	-	-	-	-	-	-	25.00%
Building Exp	5311-108	15,000	2,400	-	-	-	-	-	-	-	-	-	25.00%
Publication	5311-109	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Bid Advertising	5311-110	500	-	-	-	-	-	-	-	-	-	-	24.40%
Setback Admin	5311-113	200	50	-	-	-	-	-	-	-	-	-	25.00%
Telephone	5311-105	3,000	54	-	-	-	-	-	-	-	-	-	9.70%
Data Processing	5311-111	87,609	14,017	-	-	-	-	-	-	-	-	-	23.50%
Indirect Cost	5311-116	105,889	8,824	-	-	-	-	-	-	-	-	-	16.67%
Total		558,398	67,851	-	-	-	-	-	-	-	-	-	19.47%
SUPERVISION													
Salaries/Fringe	5319-100	426,945	47,495	-	-	-	-	-	-	-	-	-	16.28%
Car Expense	5319-200	50,000	8,000	-	-	-	-	-	-	-	-	-	25.00%
Other Expense	5319-300	1,000	222	-	-	-	-	-	-	-	-	-	33.20%
Jury Duty	5319-500	1,000	598	-	-	-	-	-	-	-	-	-	59.80%
Training	5319-600-700	24,000	816	-	-	-	-	-	-	-	-	-	5.15%
Total		502,945	57,131	-	-	-	-	-	-	-	-	-	16.74%
INTEREST/BONDS													
Insurance (1)	5316-000	93,686	15,019	-	-	-	-	-	-	-	-	-	25.00%
Radio	5317-400	8,000	1,280	-	-	-	-	-	-	-	-	-	25.00%
Grand Total		1,163,029	141,280	-	-	-	-	-	-	-	-	-	18.77%

INSURANCE(1) AT END OF YEAR PART OF COST TRANSFERRED TO MACHINERY FUND
X Estimated

BROWN COUNTY HIGHWAY
COUNTY AID BRIDGE CONSTRUCTION
ANALYSIS FOR YEAR 2010

	Balance 1/1/2010	County Levy	District Levy	Total Available	2010 Expenditures	Balance 12/31/2010
TOWN						
Eaton	25,327.10	20,000.00	20,000.00	65,327.10	-	65,327.10
Glenmore	140,530.40	5,000.00	5,000.00	150,530.40	-	150,530.40
Green Bay	125,035.16	30,000.00	30,000.00	185,035.16	-	185,035.16
Holland	378,765.80	-	-	378,765.80	-	378,765.80
Humboldt	51,385.93	-	-	51,385.93	-	51,385.93
Lawrence	138,099.75	12,000.00	12,000.00	162,099.75	-	162,099.75
Ledgeview	230,927.35	-	-	230,927.35	-	230,927.35
Morrison	68,586.11	5,000.00	5,000.00	78,586.11	-	78,586.11
New Denmark	61,048.33	19,000.00	19,000.00	99,048.33	917.90	98,130.43
Pittsfield	245,416.74	20,000.00	20,000.00	285,416.74	-	285,416.74
Rockland	102,314.65	15,000.00	15,000.00	132,314.65	-	132,314.65
Scott	68,956.18	-	-	68,956.18	-	68,956.18
Wrightstown	676,702.39	50,000.00	50,000.00	776,702.39	-	776,702.39
VILLAGE						
Ashwaubenon	255,208.87	-	-	255,208.87	-	255,208.87
Bellevue	254,817.25	50,000.00	50,000.00	354,817.25	-	354,817.25
Howard	570,387.02	20,000.00	20,000.00	610,387.02	-	610,387.02
Hobart	69,712.49	15,000.00	15,000.00	99,712.49	-	99,712.49
Suamico	507,124.19	-	-	507,124.19	-	507,124.19
TOTAL	3,970,345.71	261,000.00	261,000.00	4,492,345.71	917.90	4,491,427.81

Brown County

Planning

Budget Status Report

2/28/2010

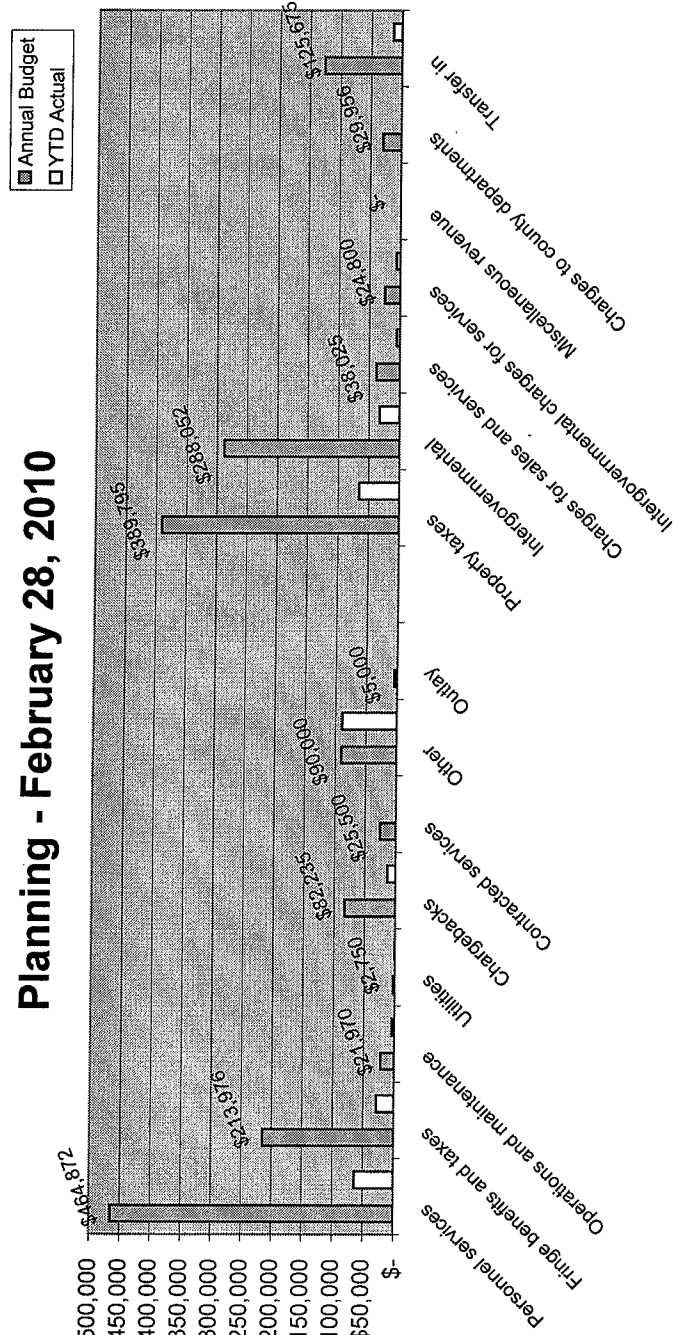
	Annual Budget	YTD Actual
Personnel services	\$ 464,872	\$ 63,373
Fringe benefits and taxes	\$ 213,976	\$ 28,358
Operations and maintenance	\$ 21,970	\$ 3,572
Utilities	\$ 2,750	\$ 385
Chargebacks	\$ 82,235	\$ 12,841
Contracted services	\$ 25,500	\$ -
Other	\$ 90,000	\$ 88,855
Outlay	\$ 5,000	\$ -
Property taxes	\$ 389,795	\$ 64,966
Intergovernmental	\$ 288,052	\$ 32,362
Charges for sales and services	\$ 38,025	\$ 5,261
Intergovernmental charges for services	\$ 24,800	\$ 6,598
Miscellaneous revenue	\$ -	\$ 16
Charges to county departments	\$ 29,956	\$ -
Transfer in	\$ 125,675	\$ 14,414

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: All categories are at or near expectations.

Planning - February 28, 2010



Brown County
Planning

Budget Status Report

3/31/2010

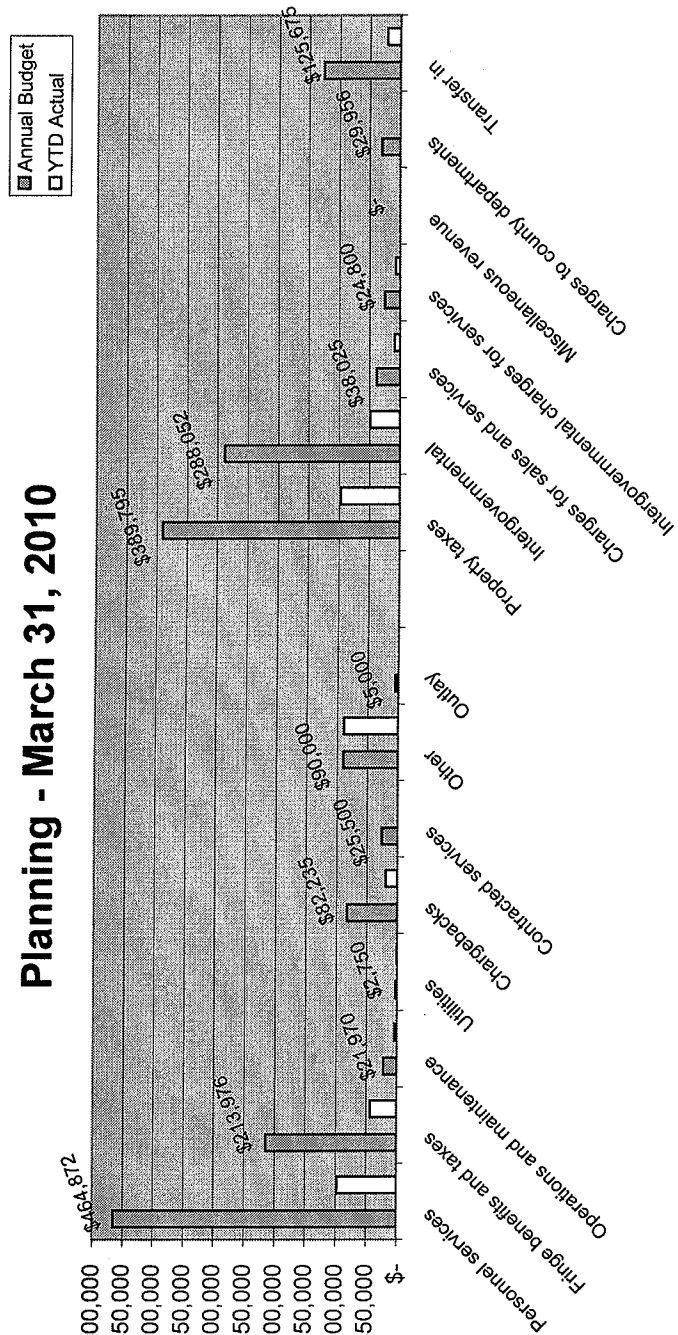
	Annual Budget	YTD Actual
Personnel services	\$ 464,872	\$ 97,966
Fringe benefits and taxes	\$ 213,976	\$ 43,099
Operations and maintenance	\$ 21,970	\$ 3,846
Utilities	\$ 2,750	\$ 535
Chargebacks	\$ 82,235	\$ 19,230
Contracted services	\$ 25,500	\$ -
Other	\$ 90,000	\$ 88,855
Outlay	\$ 5,000	\$ -
Property taxes	\$ 389,795	\$ 97,449
Intergovernmental	\$ 288,052	\$ 48,543
Charges for sales and services	\$ 38,025	\$ 8,670
Intergovernmental charges for services	\$ 24,800	\$ 6,928
Miscellaneous revenue	\$ -	\$ 32
Charges to county departments	\$ 29,956	\$ -
Transfer in	\$ 125,675	\$ 21,621

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: All categories are at or near expectations.

Planning - March 31, 2010



Brown County
Property Listing
Budget Status Report

2/28/2010

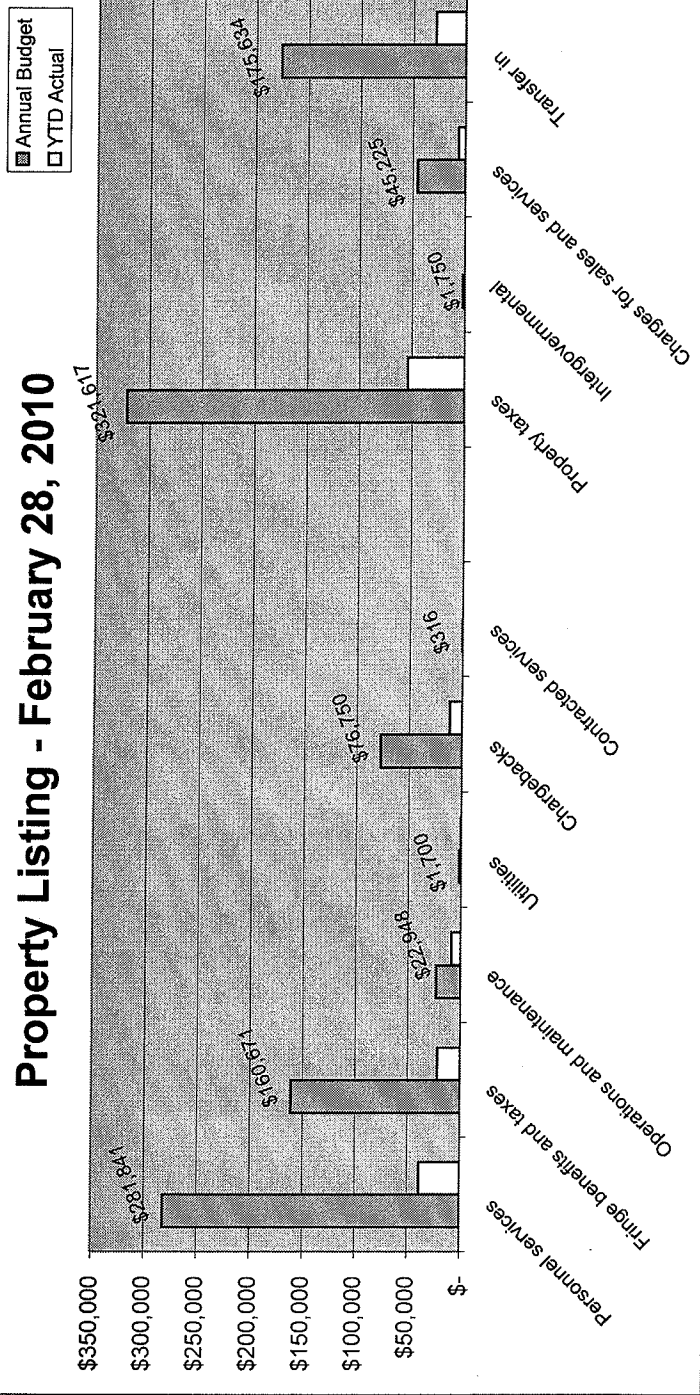
	Annual Budget	YTD Actual
Personnel services	\$ 281,841	\$ 38,451
Fringe benefits and taxes	\$ 160,671	\$ 21,568
Operations and maintenance	\$ 22,948	\$ 8,670
Utilities	\$ 1,700	\$ 185
Chargebacks	\$ 76,750	\$ 11,849
Contracted services	\$ 316	\$ -
Property taxes	\$ 321,617	\$ 53,603
Intergovernmental	\$ 1,750	\$ -
Charges for sales and services	\$ 45,225	\$ 6,402
Transfer in	\$ 175,634	\$ 28,340

HIGHLIGHTS:

Expenditures: All expenditures are within anticipated levels.

Revenues: All revenues are at or above projections.

Property Listing - February 28, 2010



Brown County

Property Listing

Budget Status Report

3/31/2010

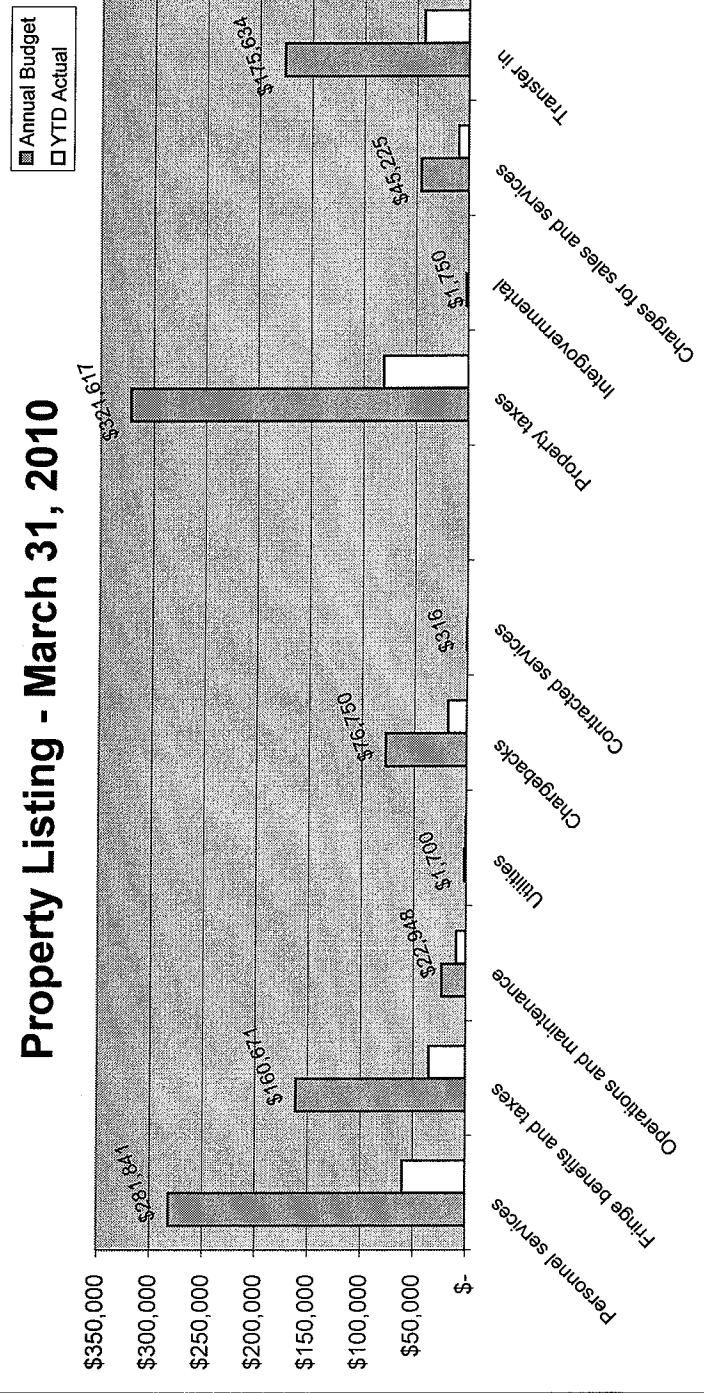
	Annual Budget	YTD Actual
Personnel services	\$ 281,841	\$ 59,830
Fringe benefits and taxes	\$ 160,671	\$ 34,934
Operations and maintenance	\$ 22,948	\$ 8,842
Utilities	\$ 1,700	\$ 346
Chargebacks	\$ 76,750	\$ 17,739
Contracted services	\$ 316	\$ -
Property taxes	\$ 321,617	\$ 80,404
Intergovernmental	\$ 1,750	\$ -
Charges for sales and services	\$ 45,225	\$ 9,616
Transfer in	\$ 175,634	\$ 42,511

HIGHLIGHTS:

Expenditures: All expenditures are within anticipated levels.

Revenues: All revenues are at or above projections.

Property Listing - March 31, 2010



Brown County

Zoning

Budget Status Report

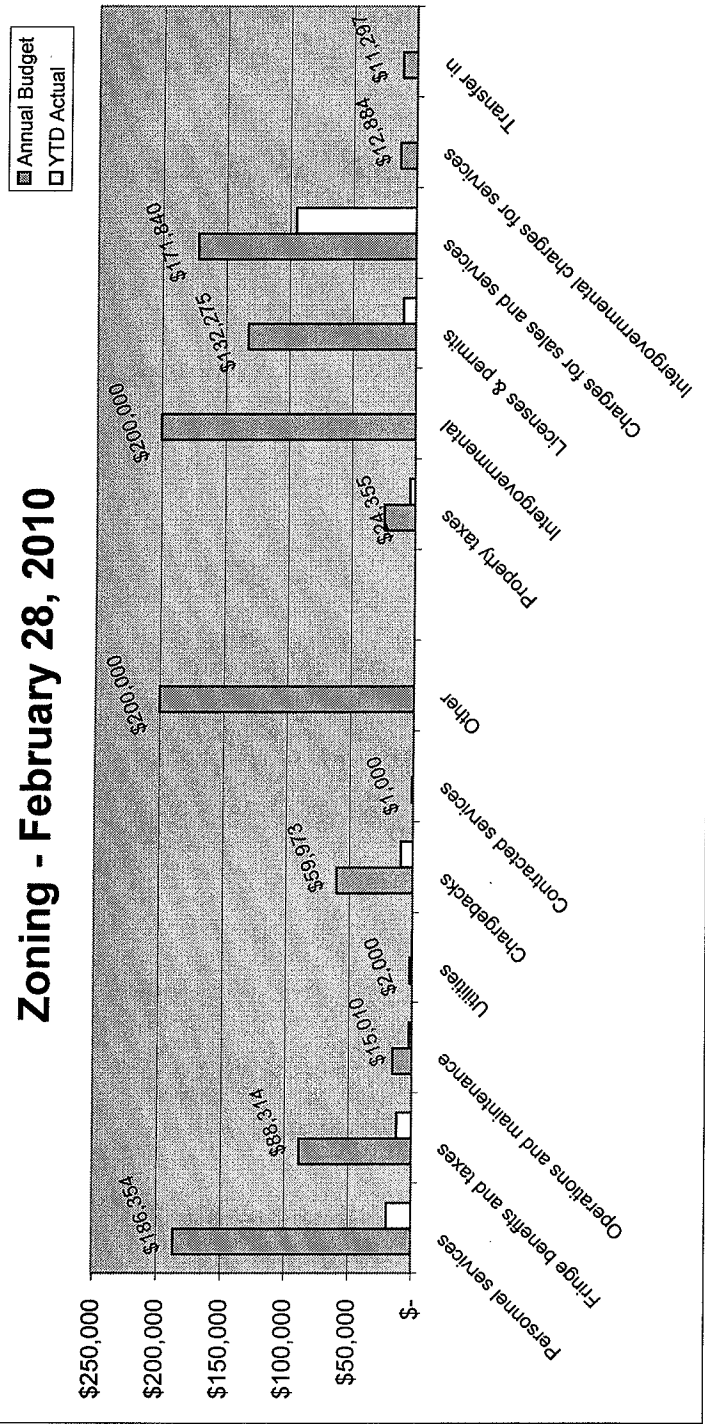
2/28/2010

	Annual Budget	YTD Actual
Personnel services	\$ 186,354	\$ 19,475
Fringe benefits and taxes	\$ 88,314	\$ 11,692
Operations and maintenance	\$ 15,010	\$ 2,390
Utilities	\$ 2,000	\$ 152
Chargebacks	\$ 59,973	\$ 9,416
Contracted services	\$ 1,000	\$ 35
Other	\$ 200,000	\$ -
Property taxes	\$ 24,355	\$ 4,059
Intergovernmental	\$ 200,000	\$ -
Licenses & permits	\$ 132,275	\$ 9,710
Charges for sales and services	\$ 171,840	\$ 94,952
Intergovernmental charges for services	\$ 12,884	\$ -
Transfer in	\$ 11,297	\$ -

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: Permits and public charges are progressing at our anticipated rate.

Zoning - February 28, 2010

Brown County

Zoning

Budget Status Report

3/31/2010

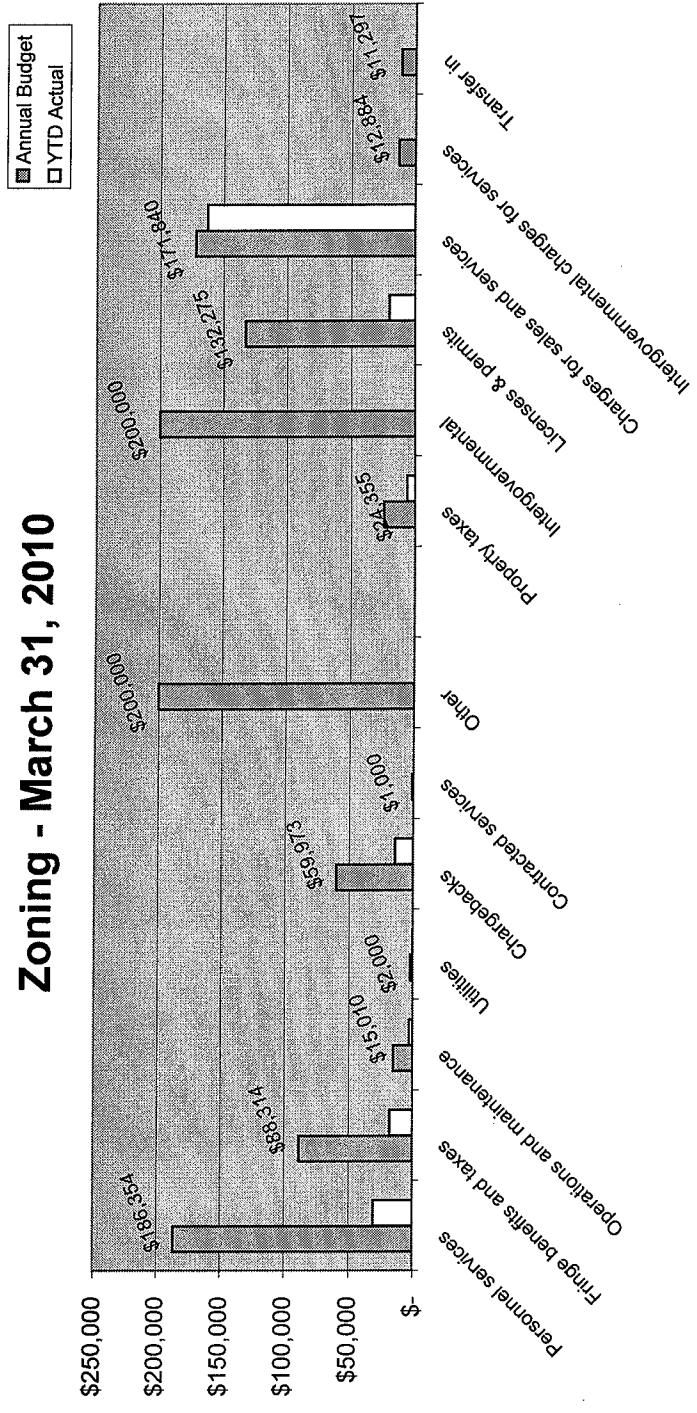
	Annual Budget	YTD Actual
Personnel services	\$ 186,354	\$ 30,612
Fringe benefits and taxes	\$ 88,314	\$ 17,794
Operations and maintenance	\$ 15,010	\$ 2,831
Utilities	\$ 2,000	\$ 286
Chargebacks	\$ 59,973	\$ 14,105
Contracted services	\$ 1,000	\$ 35
Other	\$ 200,000	\$ -
Property taxes	\$ 24,355	\$ 6,089
Intergovernmental	\$ 200,000	\$ -
Licenses & permits	\$ 132,275	\$ 20,075
Charges for sales and services	\$ 171,840	\$ 162,583
Intergovernmental charges for services	\$ 12,884	\$ -
Transfer in	\$ 11,297	\$ -

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: Permits and public charges are progressing at our anticipated rate.

Zoning - March 31, 2010



May 19, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION AUTHORIZING AN APPLICATION FOR A LAKE PROTECTION
AND ORDINANCE DEVELOPMENT GRANT FROM THE WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

WHEREAS, revisions to Chapter NR 115, Wisconsin Administrative Code were adopted in November 2009, were officially published in January 2010, and are in full force and effect from and after February 1, 2010; and

WHEREAS, Wisconsin's shoreland protection program is codified in Chapter NR 115, Wisconsin Administrative Code; and

WHEREAS, Wisconsin counties have two years from February 1, 2010, to update their shoreland development rules to be consistent with or exceed Wisconsin's rules; and

WHEREAS, Brown County is responsible for the regulation of the use and development of unincorporated shoreland areas and is required to update its shoreland development rules to be consistent with or exceed Wisconsin's rules; and

WHEREAS, Wisconsin Department of Natural Resources Lake Management and Protection and Ordinance Development grant funds are currently available for development or amendment of local regulations to ensure consistency with new NR 115 regulations, with counties eligible to apply each year for such a grant, with the grant award to range from not less than \$5,000 but not more than \$50,000 and to be for no more than 75% of project cost, with required county match of 25%.

WHEREAS, it is necessary for the Brown County Board of Supervisors to approve the preparation and filing of an application for the County to receive funds from this program; and

WHEREAS, the Brown County Board of Supervisors has reviewed the need for the proposed project and the benefits to be gained therefrom.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors formally requests financial assistance from the Wisconsin Department of Natural Resources "Lake Management Protection and Ordinance Development Grant Program" for the purpose of development or amendment of Brown County shoreland development rules; and

BE IT FURTHER RESOLVED, that the Brown County Board of Supervisors does approve and authorize the preparation and filing of an application for the above-named project; and

BE IT FURTHER RESOLVED, that the Brown County Zoning Administrator, subject to oversight by the Planning, Development & Transportation Committee, is hereby authorized to act on behalf of Brown County and:

- Complete and submit a grant application.
- Sign all documents and take necessary action to accept the grant and complete the proposed project.
- Ensure that Brown County will meet the financial and all other obligations of the grant.

Fiscal Impact: Not Applicable

GRANT APPLICATION REVIEW

Department: Planning and Land Services Preparer: William Bosiacki Date: April 20, 2010
 Grant Title: Lake Management Protection and Ordinance Development Grant Grantor Agency: Wisconsin Department of Natural Resources
 Grant Period: 5-1-10 to 2-1-12 Grant # (if applicable): _____

Brief description of activities/items proposed under grant:

Ordinance development, shoreland mapping development and associated costs with mailing, printing, copies, training, educational meetings, etc.

Total Grant Amount: \$ 5,000-50,000 Yearly Grant Amount: \$ 5,000-50,000 Term of Grant: 2-1-2012

Is this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? _____

Are the activities proposed under the grant mandated or statutorily required? ☒ Yes ☐ No

Will the grant fund new or existing positions? ☐ Yes ☒ No If yes, explain: _____

Are matching resources required? ☒ Yes ☐ No If so, what is the amount of the match \$ 25% of total grant award

How will it be met? In-kind match

Explain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.): none

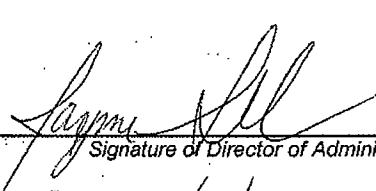
Explain any maintenance of efforts once the grant ends: none

Budget Summary:	Salaries:	<u>7,743</u>
	Fringe Benefits:	<u>7,257</u>
	Operation and Maintenance:	<u>5,500</u>
	Travel/Conference/Training:	<u>2,000</u>
	Contracted Services:	_____
	Outlay:	_____
	Other (list):	_____
	Total Expenditures:	<u>22,500</u>
	Total Revenues:	<u>22,500</u>
	Required County Funds:	<u>0</u>

APPROVALS


Signature of Department Head

Date: 4/20/10


Signature of Director of Administration

Date: 4/21/10

**RFP Score Sheet Airport Marketing Consultant Services
Project #1396**

Arketype			
Criteria	Consensus Score	WeightFactor	Factored Score
#1	8.00	5%	0.400
#2	8.00	10%	0.800
#3	7.00	10%	0.700
#4	8.00	20%	1.600
#5	8.00	30%	2.400
#6 - Cost	10.00	20%	2.000
#7	8.00	5%	0.400
Total Score			8.300

Designers & Partners			
Criteria	Consensus Score	WeightFactor	Factored Score
#1		5%	0.000
#2		10%	0.000
#3		10%	0.000
#4		20%	0.000
#5		30%	0.000
#6 - Cost	#DIV/0!	20%	#DIV/0!
#7		5%	0.000

Total Score **#DIV/0!**

Designers & Partners eliminated due to not providing a set price
Submitted a price range of \$370-525,000.

Staples Marketing

Criteria	Consensus Score	WeightFactor	Factored Score
#1	9.00	5%	0.450
#2	8.00	10%	0.800
#3	8.00	10%	0.800
#4	5.00	20%	1.000
#5	8.00	30%	2.400
#6 - Cost	9.64	20%	1.927
#7	6.00	5%	0.300
Total Score			7.677

**RFP Score Sheet Airport Marketing Consultant Services
Project #1396**

The Team			
Criteria	Consensus Score	WeightFactor	Factored Score
#1	6.00	5%	0.300
#2	6.00	10%	0.600
#3	5.00	10%	0.500
#4	5.00	20%	1.000
#5	6.00	30%	1.800
#6 - Cost	9.78	20%	1.957
#7	5.00	5%	0.250
Total Score			6.407

Fahlgren			
Criteria	Consensus Score	WeightFactor	Factored Score
#1		5%	0.000
#2		10%	0.000
#3		10%	0.000
#4		20%	0.000
#5		30%	0.000
#6 - Cost	#DIV/0!	20%	#DIV/0!
#7		5%	0.000
Total Score			#DIV/0!
Fahlgren eliminated due to not providing a price for the execution phase Submitted price of \$100,000 with price TBD for the execution phase			

Description for each Criteria Rated
Criteria #1 - Overall Approach to the Project
Criteria #2 - Qualifications of Firm and Staff
Criteria #3 - Experience
Criteria #4 - Project Schedule and Work Plan
Criteria #5 - Scope of Work
Criteria #6 - Cost - Scored by Purchasing Department
Criteria #7 - References

RFP Score Sheet Airport Marketing Consultant Services
Project #1396

Consensus Score	
Vendor	Score
Arketype - Green Bay, WI	8.300
Designers & Partners - Warren, MI	Eliminated
Staples Marketing - Pewaukee, WI	7.677
The Team - Ozark, MO	6.407
Fahlgren - Columbus, OH	Eliminated

**Brown County
Airport
Budget Status Report
February 2010**

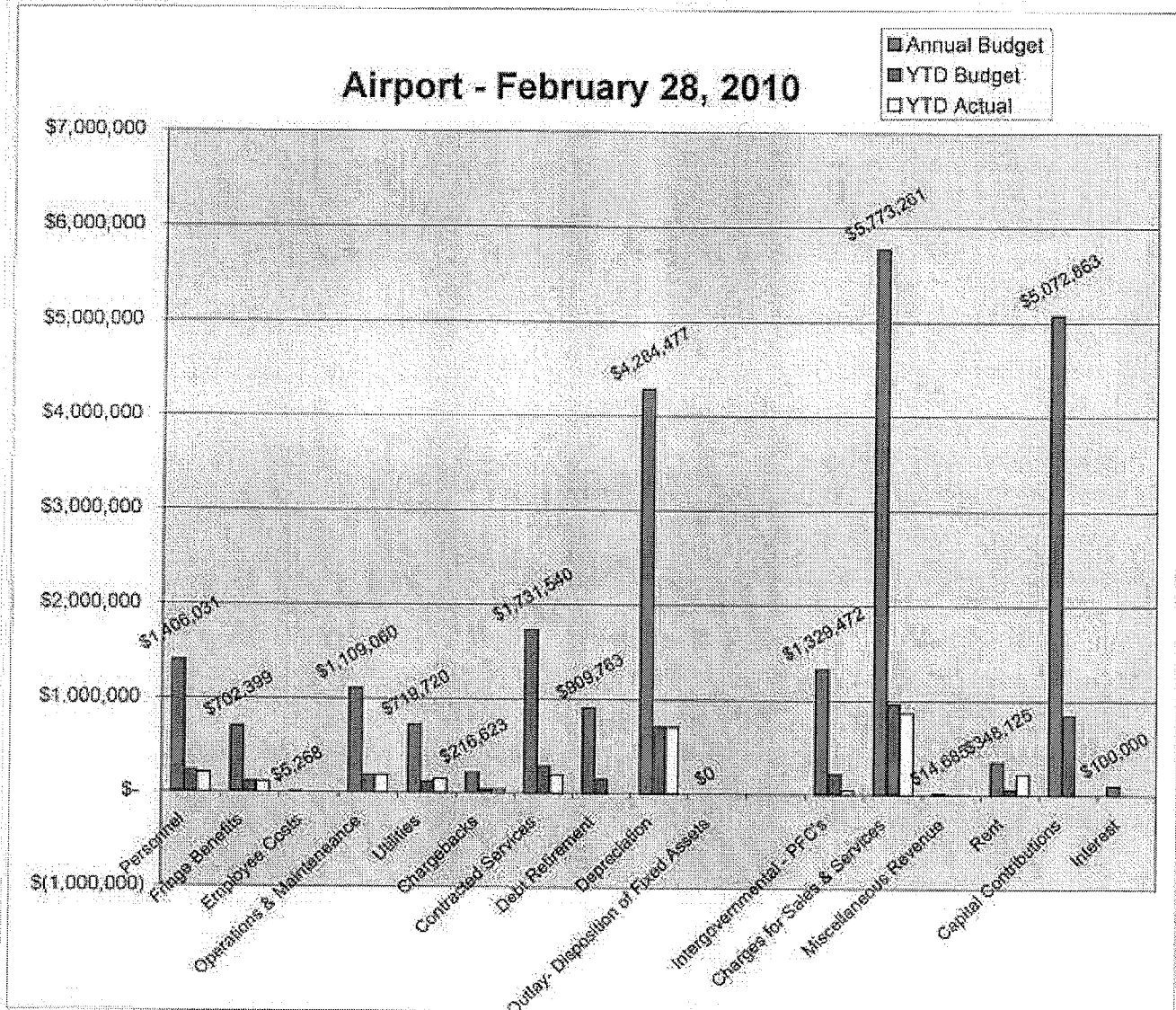
	Annual Budget	YTD Budget	YTD Actual
Personnel	\$1,406,031	\$234,339	\$205,893
Fringe Benefits	\$702,399	\$117,067	\$110,106
Employee Costs	\$5,268	\$878	\$10
Operations & Maintenance	\$1,109,060	\$184,843	\$184,573
Utilities	\$719,720	\$119,953	\$147,698
Chargebacks	\$216,623	\$36,104	\$33,067
Contracted Services	\$1,731,540	\$288,590	\$193,339
Debt Retirement	\$809,763	\$151,627	\$0
Depreciation	\$4,284,477	\$714,080	\$712,524
Outlay- Disposition of Fixed Assets	\$0	\$0	\$884
Intergovernmental - PFC's	\$1,329,472	\$221,579	\$42,061
Charges for Sales & Services	\$5,773,261	\$962,210	\$868,332
Miscellaneous Revenue	\$14,885	\$2,448	\$2,768
Rent	\$348,125	\$58,021	\$215,064
Capital Contributions	\$5,072,863	\$845,477	\$0
Interest	\$100,000	\$16,667	\$12,242

HIGHLIGHTS

Through February expenses are in line with anticipated projections in the budget.

On the revenue side, it appears PFC's and Capital Contributions are lagging. However, this is a timing issue. PFC's received in January are pushed back to the previous financial year, and Capital Contributions are made quarterly, and none have been made this year. As our federal and state funded projects progress in 2010, revenue in this category will come in line with the budget.

Thru Mar	Pax ON	%
2010	80,422	-1.8%
2009	81,861	



14. Sheriff - Budget Adjustment Request (#10-12): Increase in expenses with offsetting increase in revenue. To approve.
15. Sheriff - Budget Adjustment Request (#10-13): Increase in expenses with offsetting increase in revenue. To approve.
16. Sheriff - Ordinance re: To Create Sec. 30.09 of the Brown County Code Entitled "Purchase and Sale of Scrap Metal." Hold for one month. See Resolutions, Ordinances March County Board.
17. Sheriff's Report. Receive and place on file.
- #17a Public Safety Communications - Update re: Director, Public Safety Vacancy. *Referred from February Public Safety mtg.* To accept HR's recommendation and have HR report back.
18. Public Safety Division 2009 to 2010 Carryover Funds. To approve.
19. Public Safety Communications - Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars. To take Items Nos. 2, 3, 6, 8, 11, and 19 together.
Receive and place on file Items Nos. 2, 3, 6, 8, 11, and 19.
20. Public Safety Communications - Budget Adjustment Request (#10-06): Increase in expenses with offsetting increase in revenue. To approve.
21. Public Safety Communications - Resolution re: To approve Intergovernmental Agreement between Ashwaubenon and County Concerning Transfer of Dispatch Responsibility.
To call a special meeting to discuss this at the prerogative of Chair Nicholson.
Ayes: 4 (Andrews, Clancy, Nicholson, Williams).
Nays: 1 (DeWane). See Resolutions, Ordinances March County Board.
- ** 22. Public Safety Communications - Discussion re: Placement of Wind Turbines and the impact on Microwave Radio Links. To have a special advisory committee formed to research this and report back.
- ** Item #22 refer to Planning, Development & Transportation as per the Co. Bd. on 3/18/10.
23. Public Safety Communications - Director's Report. Receive and place on file.
24. Audit of bills. Pay the bills.

Approved by:

COUNTY EXECUTIVE

Date

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